

FOUNDATION MEDICINE

SAFETY REPORTING AND REGISTRATION REQUIREMENTS

Effective Date: April 7, 2024

1. Prior to submission of a proposal/bid for a project and/or prior to performance of onsite services that present a risk of injury (i.e., using tools, performing maintenance on machinery, construction, etc.) at any Foundation Medicine, Inc. ("**FMI**") site or facility, all contractors and subcontractors of every tier (referred to herein generally as "**contractors**") are required to register with FMI's designated third-party vendor and provide all requested safety and financial information. All contractors' safety programs, incident rates, and insurance experience modification ratings will be evaluated and rated according to pre-determined criteria and weighting factors based on the trade category in which they reside (i.e., NAICS number). and only contractors that meet or exceed the criteria shall be permitted to perform onsite services for FMI.
2. All contractors shall enroll in and maintain an active profile in the Contractor Assessment Safety Program operated by Highwire, Inc. (the "**Program**") and must update the assessment criteria on an annual basis thereafter.
 - a. Program enrollment instructions: <https://help.highwire.com/hc/en-us/articles/360048553951-How-does-my-company-enroll-with-Highwire>
 - b. Program enrollment page: <https://app2.highwire.com/enroll/169/userProfile>
 - c. Program annual subscription pricing: <https://help.highwire.com/hc/en-us/articles/360048554151-Annual-Subscription-Pricing-for-Contractors>
3. All contractors are required to upload all requested information into the Program. No assessment package will be evaluated until all requested information is completed and received, and the subscription fee, if applicable, has been paid. A contractor may be in breach of its contract with FMI and subject to disqualification from FMI's selection process for non-compliance.

(April 2024)